

Linn County Early Childhood Governance Board Meeting MINUTES

Tuesday, May 26, 2015

3:30 – 5:00 PM @ Community Services Building, 1240 26th Avenue Ct. SW Room 2026, Cedar Rapids, IA

MEMBERS PRESENT:

Carrera-Bauer, Tara	Ramsey, Dorice
Burke, John	Rogers, John
Chadwick, Barbara	Seelau, Diane
Griesenauer, Doug	Segriff, Mary
Harp, Jennifer	Sondag, John
Houser, James	Spellman, Donna
Johnson, Gloria	Sundberg, Carol
O'Donnell, Carol	Tesdahl, Sue
	Weigel, Jody

EXCUSED ABSENCE:

Gardner, Brian	Moniza, Caroline
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LEAVE OF ABSENCE:

NA

GUESTS:

Linden, Peggy, PSF	Spicher, Amber, Horizons
Mitvalsky, Cassie, Horizons	Ward-Nagel, Jeanne, GWAEA

STAFF:

Kivett-Berry, Chris	Shoop, Jeanette
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Call to Order, Confirm Quorum

- Carol O'Donnell called the meeting to order at 3:30 P.M. Quorum was confirmed (17/19). Carol welcomed everyone to the meeting.
- The minutes of the Program Fair Committee and Evaluation were included in the mailing. There were several comments about the Evaluation minutes.
- Kivett-Berry provided update on the 60% Home Visitation Waiver process.
- The Linn County ECI website was hacked so it was placed into Maintenance Mode until fixed.

Public Comment Period: There was no public comment.

Action: Approval of Minutes from 10/28/14 Board Meeting

- **MSC: (Tesdahl/Seelau)** Sue Tesdahl moved to approve the minutes as mailed. Diane Seelau seconded the motion. The motion carried.

Community & Program Engagement Updates:

- ECI and TIES Videos are on You Tube. Barbara Chadwick will post on Public Health clinic video screens. James Houser will have it placed on relevant Linn County sites. Ken Rizer plans to put it on his Twitter and Web site. There will be a distribution plan, as well as on our web site.
- Third Quarter Report Summaries were discussed. CART has increased the number of referrals received. Cedar Rapids Preschools has a wait list of 63. FCHA's developmental update is not on target. FCHA dental screens are on target. The vouchers are being used. Child Care Nurse Consultant (CCNC) is okay. Head Start Wraparound Child Care has a waiting list of 18. Early Head Start Infant Wraparound Child Care has a waiting list of 36. Linn County Child Development Center Wraparound has a wait list of 75. Linn County Nurturing Parenting Programs has a wait list of 0. The program, Paces to Quality, is on budget. Partnership for Safe Families is on target. The program, TIES, is on target.

Linn Co ECI Vision: Every child will have access to quality services empowering them to be healthy and successful.

Fiscal Review

- Horizons FY 14 Audit report: Prepared annually by Clifton-Larsen Allen had no instances of non-compliance and was an Unmodified Report.
- April 2015 Controls: Jennifer Harp reviewed the April Financial controls and noted that programs should be 83% utilized. Three programs have underutilized their budget. PEC (\$13,000), Linn County Nurturing Parents Program (\$26,000), and TIES (\$6,900). This exceeds their projected underutilization in the March 2015 survey. Staff from each program will be invited to attend the June ECI Board meeting to discuss their barriers to utilization.
- FY 16 Allocation update: One of the reasons for increase in the allocation is the formula used in Early Childhood re: the number of FIP cases in Linn County vs. the state. But we still have to spend our monies in certain buckets.

FY 16 Competitive Bid Process

- Proposal Scores: The Board looked at the scores of each bid. There are 60 points possible. There was a discussion about the low score of the Waypoint proposal. The Finance and Executive committees met jointly in May to carefully review the scores and funds.
- FY 16 Funding Scenario: Kivett-Berry gave several funding scenarios to think about with the proposed budget. Chris presented two funding recommendations prepared by the joint Executive and Finance Committees. Board members discussed the recommendations.
- FY 16 Funding Recommendations/Pending Action: Recommendations from the joint Finance & Executive Committees were reviewed. Members discussed the recommendations.

Fiscal Action

Act on FY 16 Funding Recommendations:

- **MSC: (Rogers/Sundberg)** John Rogers made a motion to authorize the ECI Director to notify the top ranked programs in Item IV of the Executive and Finance Committee Recommendations of the Board's intent to fully fund their FY 16 request pending sufficient funds allocated by legislature. Carol Sundberg seconded. Motion carried.
- **MSC: (Weigel/Tesdahl)** Jody Weigel made a motion to authorize the ECI Director to notify the pending programs listed on Item V of the Executive and Finance Committee Recommendations of their pending status and the Board's recommendations for Next Steps. Sue Tesdahl seconded. Motion carried.

Act on School Ready and Early Childhood Contracts: Due to tentative status of the FY 16 ECI allocation from the state the Board tabled action on the Contracts until the June meeting.

Legislative Engagement

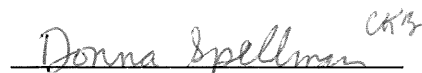
- Kivett-Berry discussed the ECI Funding and Purpose Work Group Meeting in Des Moines on May 27.
- June 5 is State ECI Board Meeting. The categorical stipulations are on the agenda of this meeting, also.
- August 28 is the Regional ECI Legislator Forum in Iowa City.

Open Agenda: No comments

Motion to Adjourn

- **MSC (Griesenauer/Chadwick)** Doug Griesenauer made a motion to adjourn the meeting. Barbara Chadwick seconded the motion. Motion carried. Meeting adjourned.

Minutes submitted by:


Donna Spellman, Board Secretary

NEXT MEETING: June 23, 2015, 3:30 PM @ Community Services Building

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