

Vision: Every child will have access to quality services empowering them to be healthy and successful.

## LINN COUNTY EARLY CHILDHOOD IOWA GOVERNANCE BOARD MINUTES

3:30 pm, Tuesday, September 26, 2017

Linn County Community Services Building @ 1240 26<sup>th</sup> Avenue Ct SW, Cedar Rapids, IA



### Members Present

Bigley, Linda	Carrera-Bauer, Tara	Dagit, Wyatt	Harp, Jennifer
Lewis, Karen	Loy, David	O'Donnell, Carol (3:45 pm)	Ramsey, Dorice (3:45 pm)
Rogers, Ben	Rogers, John	Scheumann, Nancy	Spellman, Donna
Tesdahl, Sue	Wiese, Dan		

### Excused Absence:

Moniza, Caroline	Sondag, John	Weigel, Jody	Wu, Jasmine
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### Guests:

Boniface, Morgan (PEC)	Bruner, Amy (PACES)	
Meincke, Ashley (PACES)	Muters, Stephanie (Four Oaks)	Ott, Kim (FCHA, HACAP)
Regan, Christi (Head Start)	Strahan, Diana (1 <sup>st</sup> Five)	Thielen, David (LCCS)

### Staff:

Kivett-Berry, Chris	Shoop, Jeanette
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Call to Order: Dave Loy, Board Chair, with quorum present, called the meeting to order at 3:30 pm (quorum # 12/18 then 14/18 @ 3:45 pm).

- Loy noted in the ECI Board Packet the invitation and flyer for the 9/29/17 ECI Regional Legislator and Business Forum in Iowa City.
- Kivett-Berry passed out the 'Business Notes Section' from the *Cedar Rapids Gazette*, 9/17/17, Sunday paper, in which the new ECI Board Members photos were published. Members suggested the *Corridor Business Journal*, as another publication to send this information.
- Kivett-Berry highlighted the enclosed flyer for the CR-IAEYC Training Opportunity. Loy was trained in the 'FLIP IT' model with FY 17 ECI funds & continues to train in FY 18.

Public Comment Period: All guests were welcomed and introduced themselves.

### Action:

- Minutes of 8/22/17 Board Meeting
  - **MSC:** (Wiese, Rogers, B.) Motion and Second to approve minutes. Motion carried unanimously.

### Fiscal Review:

- Kivett-Berry provided tutorial for Members on how to read the ECI Monthly Financial Reports.
- Board Members reviewed FY 18 July and August Financial Controls, with explanations from Harp and Kivett-Berry. Harp noted that the Finance/Revenue Committee has recommended revamping the report from the current 6 pages to a 1 page report, intended to make it easier to read.
- Kivett-Berry noted that the State ECI Office provided a verbal update (nothing in writing to date) that ECI should expect reductions in FY 18 and FY 19. FY 19 will also include the first year of a four year phased in change of the funding formula (for Linn County this will be a reduction in \$). For the first year of the new formula, the maximum reduction will be no more than 8%.

**Mission:** To provide and support quality education, health and social services through community partnerships and collaborations, for children prenatal-age 5 and their families, resulting in healthy, safe, school ready children.

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**Program Updates:**

- a. Kivett-Berry noted the enclosed 'Funded Program Summary sheet' has a brief description of the services offered, contact info, FY 18 contract funded amount, and the number of years the program has been funded. Work is in process to add pictures of program staff, as requested by Board Members.
- b. Shoop reviewed the FY 17 Program Summary Data w/ Goals Met report. Four programs met 100% of goals, eleven programs met at least 75% of their goals, and three programs were below 75%.
- c. Shoop reviewed the FY 17 Year End DAISEY Report, using both a printed copy and the DAISEY web site using the projector screen.
- d. Kivett-Berry reviewed the Refugee/Immigrant/ELL Survey data. All ECI and Decat programs were surveyed with a 100% response rate. The number one request is interpreters/translators, followed by the need to understand the cultures. Further analysis is underway to see how ECI can provide support to the funded programs.
- e. Kivett-Berry noted that 9/27/17 there will be an 'All ECI Program Networking Meeting'. The meeting allows funded programs to discuss successes, challenges, an opportunity to support one another on the specific topic of serving clients with limited English proficiency.

**FY 18 Board Strategic Goals:**

**a. Operational Update**

- i. Kivett-Berry reported that previously ECI had Levels of Excellence and Linn County had the highest rating of 'Model Status.' Due to the previous 'Model Status' Linn County will have an abbreviated designation site visit on 10/12/17, with a full site visit in 10/2019.
- ii. Kivett-Berry completed the "Open Meeting/Open Record Law" annual review.

**b. Community Awareness Committee**

- i. Iowa BIG Presentation: Carrera-Bauer, Chair of Community Awareness Committee, provided an update on the presentation given by herself, Loy, and Shoop to the Cedar Rapids School District High School students involved in the Iowa BIG project. Carrera-Bauer also noted the Community Awareness Committee meets directly after this meeting concludes.

**c. Finance Committee**

Harp, Chair of Finance Committee, reported they met right before this Board meeting, and the first item they will tackle is if Linn County is the right home, financially, for ECI.

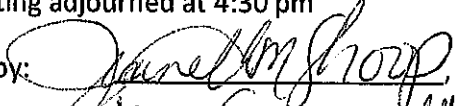
**d. Futures Committee**

Dagit, Chair of the Futures Committee, reported that they met on 9/25/17. With the decrease of funding that is expected, they will look at how to use funds in order to have the most impact. For example, should ECI fund a broad range of programs, or a narrower range of programs to have a bigger impact? The Committee will look at community indicators and content experts will be brought in to understand trends.

**Open Agenda:** Tesdahl noted that Target has announced a starting wage of \$11 per hour, with the goal of \$15 per hour by 2019. This could impact the labor force available for childcare centers.

**Action: Motion to Adjourn**

- **MSC:** (Spellman, Tesdahl) Motion and Second to adjourn. Motion carried unanimously and meeting adjourned at 4:30 pm

Minutes submitted by:  Jeanette Shoop, Recorder

Reviewed by:  Tara Carrera-Bauer, Secretary

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