

Vision: Every child will have access to quality services empowering them to be healthy and successful.

LINN COUNTY EARLY CHILDHOOD IOWA GOVERNANCE BOARD MINUTES

Tuesday, March 28, 2017 Governance Board Meeting

Community Services Building of Linn County, Room 2026
1240 26th Avenue Ct., SW, Cedar Rapids



Members Present:

Carrera-Bauer, Tara	Harp, Jennifer	Rogers, John
Chadwick, Barbara	Houser, James	Seelau, Diane
Dagit, Wyatt	Loy, David	Spellman, Donna
Gardner, Brian	O'Donnell, Carol	

Excused Absence: Burke, John; Moniza, Caroline; Ramsey, Dorice; Sondag, John;
Weigel, Jody; Wiese, Dan

Leave of Absence: Tesdahl, Sue

Guests: Lisa Bach, Horizons Christi Regan, Head Start Stephanie Muters, 4 Oaks
Amy Bruner, Paces Amy Becker, Paces Kim Ott, FCHA
Mary Belcher, LCCDC Kelly Schultz, LCCDC Morgan Boniface, PEC
Jeanne Wade-Nagel, Grant Wood AEA

Staff: Kivett-Berry, Chris Shoop, Jeanette

Call to Order, & Chair/Staff Comments: With quorum present Seelau, Board Chair-Elect, called the meeting to order at 3:35 pm (quorum # 11/17).

- a. Executive Committee Minutes: provided in the Board packet to keep members informed.
- b. UWECI Community Engagement Snapshot – Early Childhood: Kivett-Berry shared this resource with the Board Members.
- c. Parent Education Consortium On-Site Review Formal: summary report provided in the Board packet.
- d. KidsPoint On-Site Review Formal: summary report provided in the Board packet.
- e. College Community Early Childhood Center has obtained NAEYC Accreditation, copy of certificate provided in Board packet.

Public Comment Period: All guests were welcomed and introduced themselves.

Minutes of 2/28/17 Board Meeting:

- **MSC:** (Gardner/Chadwick) Motion and Second to approve minutes. Motion carried unanimously.

Program Contact:

- a. Street Yoga Training Implementation at Linn County Child Development Center :
Mary Belcher and Kelly Schultz, from the Linn County Child Development Center, presented information on the “Street Yoga” training they attended. The training was funded by Linn County ECI, and it was a “Train the Trainer” program. Belcher and Schultz explained the training provided instruction on how to implement some basic yoga into their classrooms. The benefits for the children include stress management, relaxation, and increased self-esteem. Mary Belcher and Kelly Schultz are certified to provide this training to other preschools or childcare sites, and are willing to do so if requested.

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Fiscal Review and Action:

- a. FY 17-19 Funding Information: Kivett-Berry provided the Board with the summary of the ECI Finance Committee meeting that was held on 3/20/17, along with their recommendations.
- b. Action: Amend FY 17 Contracts per Recent Utilization Survey:
 - **MSC:** (ECI Finance Committee/Rogers) Motion and second to approve amending the following FY 17 contracts per their projected underutilization:
 - Early Head Start – reduce by \$1,000
 - Paces to Quality – reduce by \$5,745
 - Family and community health Alliance screens – reduce by \$12,071
 - Child Care Nurse Consultant – reduce by \$4,978Motion carried unanimously.
- c. Sign Amended FY 17 State ECI Contract – No action taken.
- d. Action: FY 18 Funding Criteria Recommendations: Kivett-Berry provided the Board with the summary of the ECI Finance Committee funding criteria recommendations for FY 18.
 - **MSC:** (ECI Finance Committee/Spellman) Motion and second to use the recommended criteria for School Ready, Early Childhood, and Child Health funding decisions. Motion carried unanimously.
- e. FY 18 Funding Process Timeline: Kivett-Berry provided Board members with the expected FY 18 Funding process timeline as follows:
 - April 2017 (specific date to be determined after the State provides FY 18 funding level)
 - Send out Funding Renewal Packets for FY 18 to funded programs.
 - April 2017 (specific date to be determined after the State provides FY 18 funding level)
 - Send out Bid information for Child Health Services.
 - May 23, 2017 - ECI Board to act on contracts.
- f. Action: Submit FY 16 Agreed Upon Procedures to State ECI: Kivett-Berry provided the Board with the excerpted Linn County ECI Agreed Upon Procedures report from “County of Linn, Iowa Comprehensive Annual Financial Report for the fiscal Year Ended June 30, 2016.”
 - **MSC:** (Houser/Loy) Motion and second to submit the FY 16 Agreed Upon Procedures to State ECI. Motion carried unanimously.

Board Professional Development:

- a. Annual Review of By-Laws (2nd Review): Kivett-Berry provided the Board with the proposed revisions, recommended by the ECI Executive Committee, to the Linn County Early Childhood Iowa By-Laws.
 - **MSC:** (Loy/Spellman) Motion and second to adopt proposed revisions to the Linn County Early Childhood Iowa By-Laws. Motion carried unanimously.
- b. Board Self-Evaluation Survey: Shoop reported that a link to the FY 17 ECI Board Self-Evaluation Survey will be sent to Board Members on 3/29/17. The survey is a chance to assess the strengths and to determine where additional focus would enhance the Board’s effectiveness.

Board Strategic Goal: Increase Awareness of importance of 0-5 years

- a. Kivett-Berry provided an overview of United Way of East Central Iowa’s (UWECI) plan to launch the Spark*5 program. Spark*5 is a prevention based, community developed initiative focused on transforming the first 2,000 days of children who live in poverty. UWECI has asked for an endorsement from Linn County Early Childhood Iowa. This would allow UWECI to use the Linn County ECI endorsement in marketing material, but would not include providing funds to support the program.

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- **MSC:** (Rogers/Gardner) Motion and second to endorse the UWECEI Spark*5 program. Motion carried unanimously.
- b. K-12 Education, Gazette Symposium: Kivett-Berry reported that she and Dan Wiese attended the symposium, along with 33 community members representing the private sector, public and private schools, University of Iowa, and Kirkwood Community College. Kivett-Berry reported the presence of Linn County ECI at the symposium had positive results including making contacts with the Cedar Rapids Gazette Education Reporter, and the former Editor of the Cedar Rapids Gazette. The presence of Linn County ECI also helped include some focus on early childhood, in fact it was suggested the next symposium should be renamed “PreK-12 Education Gazette Symposium.”

Open Agenda: N/A

Motion to Adjourn:

- **MSC:** (Gardner/Spellman) Motion and Second to adjourn the meeting. Motion carried unanimously and adjourned at 5:00 pm.

Minutes submitted by: _____
Jeanette Shoop, Recorder

Reviewed by: Excused Absence
Dan Wiese, Secretary

Upcoming Meetings

April 21: *noon, ECI Executive Committee*

April 25: *3:30 pm ECI Board meeting @ Community Services Building*

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